



Julie Ellis, PT

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FINANCIAL RESPONSIBILITIES

INSURANCE:

I am a contracted in-network provider for Blue Cross/Blue Shield of Illinois PPO, as well as Blue Choice. All other plans are considered out-of-network. It is your responsibility to verify your plans specific coverage PRIOR to your appointment.

As a courtesy to my clients, my billing department will submit claims to all insurance companies.

Payment is due at time of service for all out-of-network plans.

MISSED APPOINTMENTS/NO SHOWS:

All cancellations must be called in 24 hours prior to scheduled appointment, or in the case of sudden illness by 7:00 a.m. the day of appointment, otherwise you will be charged a no show/late cancellation fee of \$50.00.

PAST DUE BALANCES/LATE FEES:

My billing department will assist you in making payment as easy as possible, although I understand emergencies and hardship; I have a legal responsibility to collect on overdue accounts. A late fee of \$25.00 per month will be added to your account if you fail to make your payment within 14 days of receiving your statement. Please contact my billing specialist, Kristy, at 312-568-4666 if you have extenuating circumstances.

I have read and understand the financial policy.

Parent signature

Date